

## **BOSHClub Terms and Conditions**

1. I agree to enrol my child/ren with BOSHClub to provide services and activities for my child/ren. I declare that the information I have provided on the enrolment form is true and correct and I have completed the enrolment form to the best of my knowledge regarding all aspects of my child/ren including any medical conditions and allergies. I agree to immediately notify BOSHClub by updating my details and enrolment online if any of the information on my enrolment form changes in the future.
2. I confirm that I have the lawful authority and capacity as the child/ren's legal parent or guardian to enrol my child/ren with BOSHClub. I will immediately notify and provide a copy to BOSHClub, of any order a court makes for the custody and care of the child/ren I have enrolled with BOSHClub.
3. I acknowledge that BOSHClub operates at the venue stated in the enrolment form.
4. I understand that bookings made within 24 hours of the session starting will incur an extra charge of \$4 per session per charge.
5. I understand that bookings made within 5 working days for a Holiday Program session will incur an extra charge of \$10 per day per child.
6. I understand that BOSHClub may arrange excursions outside of the venue during the Vacation Care period. Details of all excursions, including the date, time, details of the excursion activity (and its address), estimated travel times and method of travel to the excursion will be advertised prior to the Vacation Care period and will be contained in a brochure for each Vacation Care period. I agree that if I book my child/ren into an excursion to be taken during the Vacation Care period and my booking is accepted by BOSHClub:
  - i. it will be at an additional cost and I agree to pay this cost;
  - ii. I authorise and consent to my child/ren being taken outside the venue to attend the excursion;
  - iii. I authorise and consent to BOSHClub transporting my child/ren for the purposes of the excursion; and
  - iv. Due to our structuring and staffing requirements, I acknowledge that my child/ren will not have a choice to remain at the venue instead of attending the excursion.
7. I give permission and consent for my child/ren to leave the venue where advised by BOSHClub staff or in the case of a medical emergency.
8. I give permission for my child/ren to be photographed for non-public displays i.e. only within the service and venue which may include the school surroundings, school photo board, school newsletters and excursion locations.
9. I give permission for my child/ren to participate in the program based activities organized by BOSHClub for the days my child/ren attend the BOSHClub service.
10. I give permission for my child/ren to watch G rated films and play G rated games at the service and on excursion days if a movie excursion is organised.
11. I agree to update and/or change my details and bookings via the online system using my user name and password when required, advised and at the beginning of each school year.
12. I understand that my child/ren will be under the direction and control of BOSHClub staff, who will follow BOSHClub's policies and procedures (including behaviour guidance procedures if required).
13. I understand that if my child continues to misbehave after behaviour guidance procedures have been followed, I will be notified by BOSHClub staff and may be required to collect my

child/ren. I agree to immediately make arrangements to collect my child/ren from the BOSHClub service. I acknowledge that BOSHClub may cancel my child/ren's enrolment.

14. I authorise staff to apply sunscreen to my child/ren when required, unless I have notified BOSHClub on the enrolment form that I will supply my own sunscreen (which I undertake to ensure is always supplied) and my supplied sunscreen will be applied to my child/ren.
15. I acknowledge that my child/ren may not be able to participate in outdoor activities unless I provide and they wear a hat.
16. I acknowledge and understand that BOSHClub and its staff do not take responsibility for and will not supervise my child/ren:
  - v. before they have been signed into the BOSHClub service by a parent/guardian; or
  - vi. after they have been signed out of the BOSHClub service by a parent/guardian.
17. I agree to abide by the BOSHClub cancellation procedures and will inform BOSHClub staff at the venue, of any absence of my child/ren. I will be charged for the session in accordance with the cancellation policy or if I do not follow the cancellation procedures.
18. I take full responsibility for my child/ren's belongings while they are at the BOSHClub service including on any excursion.
19. I acknowledge that BOSHClub will not accept my child/ren at the BOSHClub service if my child/ren is suffering from an infectious or contagious disease or in the opinion of BOSHClub staff is too unwell to attend the BOSHClub service. I agree to immediately make arrangements and collect my child/ren from the venue if requested by BOSHClub staff. I agree that I will not bring my child/ren back to the BOSHClub service until 24 hours after the illness or disease has passed (or until I have produced a medical certificate if requested by BOSHClub staff).
20. I understand that if my child/ren is not collected from the BOSHClub service by the advertised closing time, I will be charged a late fee which is calculated per minute per child and I agree to pay this additional cost.
21. I acknowledge that it is my responsibility to provide BOSHClub and the Family Assistance Office with all relevant information to be eligible to claim the Child Care Benefit.
22. I agree and consent to Bialik College on behalf of BOSHClub directly debiting (my bank account or credit card) all fees that I may incur by using a BOSHClub service (including service fees, Vacation Care excursions, late fees and cancellation fees). I undertake to keep my bank account and/or credit card details up to date at all times.
23. I understand that no refunds or credits can be given after I book my child into a Vacation Care Program, Curriculum day, pupil free day or Before/After Care, unless a medical certificate is provided to BOSHClub.
24. I give permission for and consent to my child/ren being given basic first aid treatment in the event of an accident, incident or illness. I agree to collect my child/ren if a BOSHClub staff member requests due to an accident, illness or if he/she becomes unwell at the BOSHClub service. I give permission for BOSHClub staff to seek and arrange medical or emergency medical treatment if my child/ren requires it from a medical practitioner, hospital or ambulance service. I consent to BOSHClub and its staff releasing my child/ren into the care of a medical practitioner, ambulance service representative, hospital or other medical personnel as deemed necessary. I agree to cover the cost and expense of any medical treatment and authorise BOSHClub to deduct as a fee any amounts paid by BOSHClub, by way of reimbursement.
25. I agree and acknowledge that BOSHClub does not accept any liability for personal injury, property damage or loss sustained by any child/ren due to them participating in a BOSHClub service unless the injury, damage or loss was caused by the proven negligence of BOSHClub, its directors or employees, or is otherwise required by law.

26. I indemnify BOSHClub (including its directors, officers and employees) against any costs, expenses or liability incurred as a result of any damage or injury caused by my child/ren to:
  - vii. property at the venue or an excursion location; and
  - viii. any other child/ren and BOSHClub staff at the BOSHClub service.
27. I have read and agree to comply with:
  - ix. the regulations provided to me with the enrolment; and
  - x. all of the terms and conditions referred to above.
28. I acknowledge that BOSHClub may amend and update its policies, regulations or terms and conditions from time to time and the amended document can be viewed online. BOSHClub will place a notice on the webpage advising when policies and procedures are updated. I acknowledge that it is my responsibility to check the website regularly to ensure that I am familiar with amended policies and procedures. I agree to comply with all amended policies and procedures.
29. I understand and authorise BOSHClub to take my child/ren on routine outings within the School grounds or premises. I understand that not all parts of the School grounds are part of the Outside School Hours Care licensed area.
30. I acknowledge that BOSHClub is required to disclose information to the Department of Education and other government agencies. I understand that BOSHClub adheres to the Privacy Act 1988 and will ensure that information in my child/ren's enrolment record is not divulged to another person unless necessary for the care or education of my child/ren, to manage medical treatment of my child/ren, where expressly authorised by the parent, prescribed in the Childrens' Services Regulations 2009 (regulation 35(1)(d-e), if required by law or in accordance with the Privacy Act 1988. For a copy of Bialik's full Privacy & Confidentiality Policy, please email [communications@bialik.vic.edu.au](mailto:communications@bialik.vic.edu.au)