



## Music Department Instrumental/Vocal Music Tuition 2021 Information

### General Information

Bialik College's Instrumental/Vocal Music Program offers private tuition for students from Prep to Year 12.

**Students in years 2-12** may enrol in lessons for the following instruments: Flute, Clarinet, Alto/Tenor Saxophone, Trumpet, Trombone, French Horn, Euphonium, Percussion (tuned and non-tuned), Drum Kit, Piano, Acoustic Guitar, Electric Guitar, Bass Guitar, Violin, Viola, Cello and Voice.

**Students in Prep and Year 1 may enrol in lessons for the following instruments ONLY:  
Violin, Piano, Percussion and Voice.**

**32 lessons** are provided annually (16 per semester), in 30-minute or 60-minute sessions. For most students, lessons are scheduled during regular school hours on a rotating timetable.

All lessons take place in the Bialik College music department building. Primary students are collected from class by their Instrumental/Vocal teacher; Middle and Senior students are expected to make their own way to instrumental/vocal lessons at their scheduled times.

Once students are ready to perform, opportunities are provided over the course of the year for them to play at assemblies, Soirées and, later on, in larger musical events such as Bialik Rising Star and the biennial school musical.

Bialik's Instrumental/Vocal Music Tuition Program is complimented by the Ensemble Program, which provides opportunities for students to apply their instrumental/vocal learning in a group setting, free of charge.

### Lesson Fees

Fees for instrumental/vocal music lessons in 2021 are as follows:

16 X 30 minute lessons per semester	= \$716 per semester (\$1,432 annually)
16 X 60 minute lessons per semester	= \$1,397 per semester (\$2,794 annually)

Fees for instrument hire in 2021 are as follows:

Saxophone & Cello	\$200
All other instruments	\$120

**The link to the enrolment forms will be sent by Friday 13<sup>th</sup> November 2020.** Please submit the completed forms by **Friday 27<sup>th</sup> November 2020** to avoid late enrolment admin handling fees.

### Billing

For 2021, all payments will be made through an online platform in two instalments. The link to the Semester 1 online payment platform will be sent by Friday 13 November 2020 and the link to Semester 2 payments will be sent by Friday 14 May 2021. The reminder for the due date will be sent in May 2021.

**2021 Enrolment Forms must be submitted and payments for Semester 1 2021 must be made by Friday 27 November 2020 via the online platform link.**

**Payments for Semester 2 2021 must be submitted by Friday 4 June 2021.**



### **Late Enrolments:**

The college will charge an administrative handling fee of **\$30.00** for all overdue enrolments, so please ensure that you submit your payment in a timely manner to avoid this cost.

Students who enrol late will commence their instrumental/vocal lessons at the start of the following term.

***Please note that lessons can only commence once the full fees have been paid, in advance.***

### **Enrolment Period and Lesson Discontinuation**

PLEASE NOTE THAT ALL STUDENTS WISHING TO UNDERTAKE INSTRUMENTAL/VOCAL MUSIC TUITION IN 2021 MUST ENROL, EVEN IF THEY WERE ENROLLED IN 2020.

**Instrumental/Vocal Music Tuition at Bialik College is an annual “OPT-OUT” Program.** The payment authority cycle will be on-going from Semester 1 to Semester 2, **unless the Music Administrator receives written notification from the parent/guardian that lessons are to be discontinued.**

If a student wishes to discontinue lessons in Semester 2, notice **MUST** be provided, **in writing**, to the Music Administrator **no later than 2 June 2021**. **Late notification will result in full Semester 2 charges being applied,** except under unavoidable circumstances.

### **Make-up Lessons**

A maximum of TWO make-up lessons will be scheduled per semester for lessons missed by students.

Make-up lessons will be provided ONLY for lessons missed due to the following circumstances:

- Student absence due to an off-campus appointment (e.g. dentist's appointment), where written notification has been received by the instrumental teacher and music administrator **up to 24 hours** before the scheduled lesson
- Student absence due to illness, where written notification has been sent to the instrumental teacher and music administrator **before 8:00 am** on the morning of the lesson
- Student absence due to a vacation taken during the school term, where written notification has been sent **to the** instrumental teacher and music administrator, up to **THREE WEEKS** prior to departure. ***Please be aware that notifying the school is not enough, as the Music Department is administered separately.***
- Student absence the morning after a major school evening event, such as Bialik Rising Star, where written notification has been sent to the instrumental teacher and music administrator at least **24 hours** prior to the scheduled lesson time.

Please note that all notifications of absence must be emailed to **both** your child's instrumental teacher and the music administrator.

In the event of a student forgetting to bring their instrument to school on the day of a lesson, a theory/aural lesson will be provided in lieu of an instrumental lesson.



If a teacher is absent during a scheduled lesson time, for any reason, the lesson will be made up and will not be counted towards the two permitted make-up lessons.

Lessons will NOT be made up if:

- Sufficient cancellation notice, as per the above timelines, has NOT been provided to the instrumental teacher and the music administrator
- Students forget to attend their lessons (Middle and Senior students only)
- Students fail to notify their instrumental teacher of a clash with a compulsory school activity, at least **24 hours** prior to the scheduled lesson (Middle/Senior School students only). Please note that whilst the Music Department does its utmost to be aware of all school activities and accommodate them, it is still incumbent upon Middle and Secondary students to notify their teachers of any anticipated absences due to school activities, such as tests, excursions or incursions.

**Please note that unused lessons will be forfeited and no refunds will be provided.**

### **Lesson Timetabling:**

For the majority of students, instrumental lessons are scheduled during school hours, on a rotational basis, so that students do not miss the same subjects each week. Students may be taken out of ANY SUBJECT for instrumental lessons, with the exception of VCE students, whose lessons are scheduled at fixed times during their free periods. Whilst the Music Department does its best to ensure that instrumental lessons do not fall on the same subject more than twice in a term, this is not always possible.

Please note that the extent of the lesson rotation is dependent on the number of students enrolled for lessons in each instrument; the greater the number of enrolled students, the greater the span of the rotation, and vice versa.

Fixed lesson times before/after school or during lunchtime may be available upon request, depending on the instrumental teacher's availability.

### **Instrument Hire and Maintenance**

The following instruments/accessories are available for hire: Flute, Clarinet, Alto/Tenor Saxophone, Trumpet, Trombone, Violin, Viola, Cello, and Drum Pads (including drumsticks). Please note that guitars, keyboards, French horns, euphoniums, drum kits and amplifiers are NOT available for hire.

Musical instruments may be hired from semester to semester. Refunds for hire will not be given. The cost of hiring an instrument is as follows:

Flute, Clarinet, Trumpet, Trombone, Violin, Viola: \$120 per semester  
Saxophone, Cello: \$200 per semester  
Drum Pads: \$50 per semester

**IMPORTANT NOTE: Students in years 4-6 take Orchestra as part of their music studies and pay a flat fee of \$50 per year for their orchestral instrument hire. If your child is in this category, please DO NOT hire an instrument with Instrumental/Vocal Tuition Payment form if it is the same as the instrument they use in the orchestral program.**

Students are responsible for reporting any instrument maintenance issues to their instrumental teacher or to the music administrator in a timely manner. For any damage caused to the instrument due to rough handling or misuse, the student will bear responsibility and any repair costs must be borne by the student's parents/guardian.



## Bialik College

If a hired instrument is lost, stolen, destroyed or is damaged to the extent that it cannot be properly used, the student's parents/guardian must pay for the replacement cost of the instrument as per the quote supplied by Bialik College.

Replacement reeds and strings for woodwind and stringed instruments are to be purchased by the student's parents/guardian as needed. Initial reeds or strings are provided with the instrument free of charge; Replacement reeds or strings will incur the following charges:

Clarinet/Saxophone Reeds:	\$3 each
Cello Strings:	\$35 each
Viola Strings:	\$15 each
Violin Strings:	\$10 each

### **Tuition Resources:**

Students may be required to purchase selected resource materials. Music Department staff are happy to provide assistance in sourcing these materials if necessary.

### **Online Instrumental Music Lessons during COVID-related Extended School Closures**

Please refer to the 'Digital Bialik – Instrumental Music Tuition Policy' for information regarding online lessons in the event of a school closure due to COVID.

If you wish your child to receive online instrumental/vocal music lessons in the event of a school closure, please tick the appropriate box on the Enrolment Form.